

EXERCISE EVALUATION GUIDE (EEG)

<p>Exercise Name: The Rhode Island Long Term Care Mutual Aid Plan (LTC-MAP) Full Scale Exercise</p> <p>Exercise Date: _____</p>	<p>Organizations: Rhode Island Department of Health Rhode Island Long Term Care Mutual Aid Plan (LTC-MAP) Member Facilities</p>	<p>Location Evaluated:</p> <p>Resident Accepting Facility:</p> <p>_____</p> <p style="text-align: center;">Facility Name</p>
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Public Health Preparedness (PHP) and Healthcare System Preparedness Capabilities

The capabilities listed below provide the foundation for development of the exercise objectives and scenario. The purpose of this exercise is to measure and validate performance of these capabilities and their associated critical tasks. The selected capabilities are:

- 1: Healthcare System (Community) Preparedness:** Community preparedness is the ability of communities to prepare for, withstand, and recover — in both the short and long terms — from public health incidents.
- 3: Emergency Operations Coordination:** Emergency operations coordination is the ability to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices and with the National Incident Management System.
- 6: Information Sharing:** Information sharing is the ability to conduct multijurisdictional, multidisciplinary exchange of health-related information and situational awareness data among federal, state, local, territorial, and tribal levels of government, and the private sector.
- 10: Medical Surge:** Medical surge is the ability to provide adequate medical evaluation and care during events that exceed the limits of the normal medical infrastructure of an affected community

Capability Objective 1: Demonstrate the ability of the LTC Responders to match evacuating residents with appropriate bed types at RAFs using the categories of care found within the RI LTCMAP in a timely and effective manner.

Relates to Public Health Preparedness (PHP) and Healthcare System Preparedness Capabilities: Healthcare System Preparedness

Critical Tasks:

- DOC, DSF, and RAF coordinate to match appropriate levels of care for residents of the evacuated DSF
- The RAF has updated its categories of care within the Mutual Aid Plan website to align with current facility capabilities, including special acuity levels (e.g., dementia secured units, vents, bariatric)
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Capability Objective 2: Ensure that 100% of activated LTC-MAP members provide Emergency Reporting within the timeline established.

Relates to Healthcare System Preparedness Capabilities: Information Sharing

Critical Tasks:

- Command Center of RAF conducts Emergency Reporting within the established timeframe
- The leadership of the RAF is familiar with the website and able to appropriately report status
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Capability Objective 3: All plan members will coordinate a response to social media being inappropriately used by staff.

Relates to Healthcare System Preparedness Capabilities: Information Sharing

Critical Tasks:

- Facility references or creates policy regarding staff and use of social media Command Center reviews and implements corrective actions related to staff's sharing of pictures/data on social media

Capability Objective 4: Ensure that RAFs properly implement their influx of residents plans, including establishing an influx /surge area and utilizing the plan tools to document the arrival of residents.

Relates to Public Health Preparedness (PHP) and Healthcare System Preparedness Capabilities: Medical Surge

Critical Tasks:

- Command Center initiates the facility's influx/surge guidelines
- Rooms are properly set up and appropriate levels of care are established
- Vendors are contacted to ensure par levels of equipment/food/supplies for additional residents
- RAF (simulated) contacts RIDOH's Center for Facilities Regulation to review surging license bed capacity

Source(s): Rhode Island Long Term Care Mutual Aid Plan and associated documents.

Homeland Security Exercise and Evaluation Program (HSEEP)

Resident Accepting Facility (RAF) EEG
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Rhode Island Long Term Care Mutual Aid Plan
Full Scale Exercise

Capability Objective	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
<p>Capability Objective 1: Demonstrate the ability of the LTC Group to match evacuating residents with appropriate bed types at RAFs using the categories of care found within the RI LTC-MAP in a timely and effective manner.</p>	<ul style="list-style-type: none"> • DOC, DSF, and RAF coordinate to match appropriate levels of care for residents of the evacuated DSF • The RAF has updated its categories of care within the Mutual Aid Plan website to align with current facility capabilities, including special acuity levels (e.g., dementia secured units, vents, bariatric) • 		
<p>Capability Objective 2: Ensure that 100% of activated LTC-MAP members provide Emergency Reporting within the timeline established.</p>	<ul style="list-style-type: none"> • Command Center of RAF conducts Emergency Reporting within the established timeframe • The leadership of the RAF is familiar with the website and able to appropriately report status • 		
<p>Capability Objective 3: All plan members will coordinate a response to social media being inappropriately used by staff.</p>	<ul style="list-style-type: none"> • Facility references or creates policy regarding staff and use of social media Command Center reviews and implements corrective actions related to staff's sharing of pictures/data on social media 		

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Full Scale Exercise

<p>Capability Objective 4: Ensure that RAFs properly implement their influx of resident's plans, including establishing an influx /surge area and utilizing the plan tools to document the arrival of residents.</p>	<ul style="list-style-type: none"> • Command Center initiates the facility's influx/surge guidelines • Rooms are properly set up and appropriate levels of care are established • Vendors are contacted to ensure par levels of equipment/food/supplies for additional residents • RAF (simulated) contacts RIDOH's Center for Facilities Regulation to review surging license bed capacity 		
		Final Core Capability Rating	

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Any suggestions for LTC-MAP plan improvements:

Any Exercise Suggestions:

Other Disaster Struck Facility Command Center Comments:

Evaluator Name _____
 Evaluator E-mail _____
 Phone _____

Ratings Key	
P	– Performed without Challenges
S	– Performed with Some Challenges
M	– Performed with Major Challenges
U	– Unable to be Performed

**PLEASE FAX COMPLETED EEG TO 860-793-4880 or e-mail to lccheever@phillipsllc.com
 By: April 18, 2017**

Ratings Definitions

Performed without Challenges (P)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Performed with Some Challenges (S)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans,

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Resident Accepting Facility (RAF) EEG
(RAF EEG)

Rhode Island Long Term Care Mutual Aid Plan
Full Scale Exercise

	policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.
Performed with Major Challenges (M)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Unable to be Performed (U)	The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).