

EXERCISE EVALUATION GUIDE (EEG)

<p>Exercise Name: The Rhode Island Long Term Care Mutual Aid Plan (LTC-MAP) Full Scale Exercise</p> <p>Exercise Date: _____</p>	<p>Organizations: Rhode Island Department of Health Rhode Island Long Term Care Mutual Aid Plan (LTC-MAP) Member Facilities</p>	<p>Location Evaluated: Disaster Struck Facility Command Center:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Facility Name</p>
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Public Health Preparedness (PHP) and Healthcare System Preparedness Capabilities

The capabilities listed below provide the foundation for development of the exercise objectives and scenario. The purpose of this exercise is to measure and validate performance of these capabilities and their associated critical tasks. The selected capabilities are:

- 1: Healthcare System (Community) Preparedness:** Community preparedness is the ability of communities to prepare for, withstand, and recover — in both the short and long terms — from public health incidents.
- 3: Emergency Operations Coordination:** Emergency operations coordination is the ability to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices and with the National Incident Management System.
- 6: Information Sharing:** Information sharing is the ability to conduct multijurisdictional, multidisciplinary exchange of health-related information and situational awareness data among federal, state, local, territorial, and tribal levels of government, and the private sector.
- 10: Medical Surge:** Medical surge is the ability to provide adequate medical evaluation and care during events that exceed the limits of the normal medical infrastructure of an affected community

Capability Objective 1: Demonstrate effective response and evacuation coordination by DOC, DSF, and RAF personnel through the use of ICS.
Relates to Healthcare System Preparedness Capabilities: Healthcare System Preparedness, Emergency Operations Coordination
Critical Tasks:

- (Simulate) Call 911
- Implement internal disaster notification, and activate Disaster Struck Facility Command Center
- Assign Incident Command roles to key members of leadership team
- Create an Incident Action Plan to prioritize objectives

Capability Objective 2: Ensure that evacuated DSFs and RAFs perform clinical hand-offs of mock residents..
Relates to Healthcare System Preparedness Capabilities: Information Sharing
Critical Tasks:

- *Applies to second wave only:*
- Clinicians from DSF and RAFs verbally communicate regarding medical needs of the resident being evacuated
- (Simulate) DSF confirms that the RAF will communicate to family after completion of this phone call.
- Effectively communicate and update tracking and resident information with the Resident Accepting Facilities and the DOC
- (Simulate) Notification of the responsible parties and physician following clinical hand-off

Capability Objective 3: Demonstrate the ability of DSFs to prepare and coordinate evacuations using the Incident Command System, in coordination with local authorities, and through the establishment of an appropriate holding / evacuation area.

Relates to Public Health Preparedness (PHP) Capabilities: Medical Surge

Critical Tasks:

- Command Staff receives the status reports and aggregate data from each department for the number and type of transportation resources needed for residents to evacuate the facility
- Census reduction discussed in the Command Center as a viable option for some residents, as opposed to evacuation
- Emergency Reporting in the LTC-MAP website, accessed for receiving updates
- From the status reports, Command Staff identifies current and future needs through community partners (supplies/equipment, transportation, staffing)

Capability Objective 4: Ensure that LTC-MAP members provide ongoing information and situational reports to the DOC as their internal situations escalate. **Relates to Healthcare System Preparedness Capabilities:** Information Sharing

Critical Tasks:

- Command Staff of DSF initiate contact with DOC
- Command Staff of DSF notify DOC of changes in internal situation, including facility infrastructure and evacuation status

Source(s): Rhode Island Long Term Care Mutual Aid Plan and associated documents. Facility's Full Building Evacuation Plan.

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Capability Objective	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
<p>Capability Objective 1: Demonstrate effective response and evacuation coordination by DOC, DSF, and RAF personnel through the use of ICS</p>	<ul style="list-style-type: none"> • (Simulate) Call 911 • Implement internal disaster notification, and activate Disaster Struck Facility Command Center • Assign Incident Command roles to key members of leadership team • Create an Incident Action Plan to prioritize objectives 		
<p>Capability Objective 2: Demonstrate the ability of DSFs to prepare and coordinate evacuations using the Incident Command System, in coordination with local authorities, and through the establishment of an appropriate holding / evacuation area</p>	<p><u>Applies to second wave only:</u></p> <ul style="list-style-type: none"> • Clinicians from DSF and RAFs verbally communicate regarding medical needs of the resident being evacuated • (Simulate) DSF confirms that the RAF will communicate to family after completion of this phone call. • Effectively communicate and update tracking and resident information with the Resident Accepting Facilities and the DOC • (Simulate) Notification of the responsible parties and physician following clinical hand-off 		
<p>Capability Objective 3: Demonstrate the ability of DSFs to prepare and coordinate evacuations using the Incident Command System, in coordination with local</p>	<ul style="list-style-type: none"> • Command Staff receives the status reports and aggregate data from each department for the number and type of transportation resources needed for residents to evacuate the facility • Census reduction discussed 		

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<p>authorities, and through the establishment of an appropriate holding / evacuation area.</p>	<p>in the Command Center as a viable option for some residents, as opposed to evacuation</p> <ul style="list-style-type: none"> • Emergency Reporting in the LTC-MAP website, accessed for receiving updates • From the status reports, Command Staff identifies current and future needs through community partners (supplies/equipment, transportation, staffing) 		
<p>Capability Objective 4: Ensure that LTC-MAP members provide ongoing information and situational reports to the DOC as their internal situations escalate.</p>	<ul style="list-style-type: none"> • Command Staff of DSF initiate contact with DOC • Command Staff of DSF notify DOC of changes in internal situation, including facility infrastructure and evacuation status 		
		<p>Final Core Capability Rating</p>	

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Any suggestions for LTC-MAP plan improvements:

Any Exercise Suggestions:

Other Disaster Struck Facility Command Center Comments:

Evaluator Name _____
Evaluator E-mail _____
Phone _____

Ratings Key
P – Performed without Challenges
S – Performed with Some Challenges
M – Performed with Major Challenges
U – Unable to be Performed

**PLEASE FAX COMPLETED EEG TO 860-793-4880 or e-mail to lcheever@phillipsllc.com
By: April 18, 2017**

Ratings Definitions

<p>Performed without Challenges (P)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.</p>
<p>Performed with Some Challenges (S)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.</p>
<p>Performed with Major Challenges (M)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.</p>
<p>Unable to be Performed (U)</p>	<p>The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).</p>