

EXERCISE EVALUATION GUIDE (EEG)

<p>Exercise Name: The Massachusetts Long Term Care Mutual Aid Plan (MassMAP) Full Scale Exercise</p> <p>Exercise Date: _____</p>	<p>Organizations: Massachusetts Long Term Care Mutual Aid Plan (MassMAP)</p>	<p>Location Evaluated:</p> <p>Resident Accepting Facility:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Facility Name</p>
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Public Health Preparedness (PHP) and Healthcare Preparedness Capabilities

The capabilities listed below provide the foundation for development of the exercise objectives and scenario. The purpose of this exercise is to measure and validate performance of these capabilities and their associated critical tasks. The selected capabilities are:

- 1: Healthcare System (Community) Preparedness:** Community preparedness is the ability of communities to prepare for, withstand, and recover — in both the short and long terms — from public health incidents.
- 3: Emergency Operations Coordination:** Emergency operations coordination is the ability to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices and with the National Incident Management System.
- 6: Information Sharing:** Information sharing is the ability to conduct multijurisdictional, multidisciplinary exchange of health-related information and situational awareness data among federal, state, local, territorial, and tribal levels of government, and the private sector.
- 10: Medical Surge:** Medical surge is the ability to provide adequate medical evaluation and care during events that exceed the limits of the normal medical infrastructure of an affected community

Core Capability 1 Healthcare System Preparedness

- Function 1: Develop, refine or sustain Healthcare Coalitions.
- Function 7: Coordinate with planning for at-risk individuals and those with special medical needs

Objective:

- Demonstrate the ability of the MassMAP Responders to match evacuating residents with appropriate bed types at RAFs using the categories of care found within the MassMAP in a timely and effective manner.

Core Capability 3: Emergency Operations Coordination

- Function 3: Support healthcare response efforts through coordination of resources.

Objective: Demonstrate effective response and evacuation coordination by LTC Coordinating Center / RMCC and RAF personnel through the use of ICS.

Core Capability 6: Information Sharing

- Function 2: Develop, refine, and sustain redundant, interoperable communication systems.

Objective:

- Provide healthcare situational awareness that contributes to the incident common operating picture (includes Resident Tracking)

Core Capability 10: Medical Surge

- Function 1: The Healthcare Coalition assists with the coordination of the healthcare organizations response during incidents that require medical surge.
- Function 3: Assist healthcare organizations with surge capacity and capability.
- Function 5: Provide assistance to healthcare organizations regarding evacuation and shelter in place operations.

Objective:

- Ensure that RAFs can surge to accept influxes of evacuating residents by the LTC Coordinating Center / RMCC facilitating resource requests and resident tracking, as needed.
- Ensure that RAFs properly implement their influx of resident's plans, including establishing an influx /surge area, utilizing the plan tools to document the arrival of residents.

Source(s): Massachusetts Long Term Care Mutual Aid Plan and associated documents. Facility's Full Building Evacuation Plan.

Homeland Security Exercise and Evaluation Program (HSEEP)

Resident Accepting Facility (RAF) EEG
(RAF EEG)

Massachusetts Long Term Care Mutual Aid Plan (MassMAP)
Full Scale Exercise

Capability Objective	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
<p>Capability Objective 1: Activation: Demonstrate the ability of the LTC Coordinating Center / RMCC to match evacuating residents with appropriate bed types at RAFs using the categories of care found within the MassMAP in a timely and effective manner.</p>	<ul style="list-style-type: none"> • Did the RAF receive residents to their level of care? (Did the LTC Coordinating Center / RMCC correctly identify / match residents to RAFS utilizing the Category of Care Report?) 		
<p>Core Capability 3: Emergency Operations Coordination: Demonstrate effective response and evacuation coordination by LTC Coordinating Center / RMCC and RAF personnel through the use of ICS.</p>	<ul style="list-style-type: none"> • Did the RAF establish a Command Center (if yes) • Was the Command Center functional? (e.g. enough phones, fax machine, computer and printer nearby) • Was the Incident Command System used to organize the disaster and influx response • Were key positions such as Incident Commander, Operations, Planning, Logistics Section Chiefs and a Public Information Officer established? 		

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<p>Core Capability 6: Information Sharing: Provide healthcare situational awareness that contributes to the incident common operating picture (includes Resident Tracking)</p>	<ul style="list-style-type: none"> • Members provided Emergency Reporting within the timeline established. • RAFs receive clinical hand offs from the DSF, on all residents that are being evacuated. 		
<p>Core Capability 6: Information Sharing Develop, refine, and sustain redundant, interoperable communication systems.</p>	<ul style="list-style-type: none"> • Were there any communication failures with any of the communication devices throughout the exercises (e.g. telephone, cellular, e-mail, fax, and MassMAP website). 		
<p>Core Capability 10: Medical Surge Ensure that RAFs can surge to accept influxes of evacuating residents by LTC Coordinating Center / RMCC facilitating resource requests and resident tracking, as needed.</p>	<ul style="list-style-type: none"> • Did RAFs request from the LTC Coordinating Center / RMCC assistance with resource requests • Did RAF conduct Patient Tracking with the DSF or LTC Coordinating Center / RMCC by completing an Influx Form and faxing it to the LTC Coordinating Center / RMCC and or calling them to close the loop • Did RAFs properly implement their influx of resident's plans 		

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<p>Ensure that RAFs properly implement their influx of resident's plans, including establishing an influx /surge area, utilizing the plan tools to document the arrival of residents.</p>	<ul style="list-style-type: none"> • Did they establish an Intake area, Influx /surge area • Did the RAF document their involvement by taking photographs / creating press release and sending them to photos@mututalaid.org 		
		Final Core Capability Rating	

Any suggestions for LTC-MAP plan improvements:

Any Exercise Suggestions:

Other Disaster Struck Facility Command Center Comments:

Evaluator Name _____
 Evaluator E-mail _____
 Phone _____

Ratings Key
P – Performed without Challenges
S – Performed with Some Challenges
M – Performed with Major Challenges
U – Unable to be Performed

**PLEASE FAX COMPLETED EEG TO 860-793-4880 or e-mail to lccheever@phillipsllc.com
By: April 18, 2017**

Ratings Definitions

<p>Performed without Challenges (P)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.</p>
<p>Performed with Some Challenges (S)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.</p>
<p>Performed with Major Challenges (M)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.</p>
<p>Unable to be Performed (U)</p>	<p>The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).</p>