

CONNECTICUT LONG TERM CARE MUTUAL AID PLAN

STATEWIDE ADVISORY GROUP MEETING

Connecticut Association of Health Care Facilities (CAHCF)
213 Court Street, Suite 202, Middletown, CT

MINUTES

Tuesday, February 13, 2018

2:00 pm – 4:00 pm

1. Welcome & Introductions
 - a. Attendance – see attached list of attendees at the meeting
2. LTC-MAP Updates
 - a. 2018 Calendar, Education and Exercises Schedule
 - i. Reviewed the annual calendar of events with focus on Annual Education, a single day event to be held on May 23, 2018. Full Scale exercises will be held the first week of October. The order of the regions exercises will be changed that week based on Steering Committee member feedback from previous years.
 - b. Statewide Responder Team Concept & Training Sessions
 - i. In 2018 we are restructuring our Steering Committees and Responder Teams. The Steering Committees will meet three times a year, two conference calls and once after the Annual Education Conference. Responder Training sessions at the LTC Coordinating Centers will occur three times a year. Responders must attend at least two sessions and can attend in any Region – more flexibility. We are working on Responder id badges with Mike Caplet and Chief Manfredi in Region 4 to get the badges template setup in the Salamander system. Other regions to follow using the same system.
 - c. Financial Sustainability Update
 - i. The current contract year and going forward are no longer funded by the Civil Monetary penalty (CMP) fund. CT DPH has committed Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) grant dollars to support the LTC-MAP in the five year contract cycle from 2018 – 2022. Plan members will continue to pay an annual member fee of \$350.
 1. CT DPH funding 60% = ~\$122,000 annually
 2. Plan Member Billing 40% = ~\$81,000 annually
 - ii. The current CAHCF escrow account balance = \$182,150
 - iii. The current outstanding unpaid member invoices = \$82,450
 1. RPA is working with CAHCF and LAC on outreach to facilities, corporate contacts, etc. to reduce the outstanding invoices.



3. 2018 Goals & Objectives
 - a. The 2017 Annual Report was reviewed highlighting the successes within the plan and opportunities for continued improvement going into 2018. Copies of the 2017 Annual Report are available on the LTC-MAP website.
 - b. In 2018 we will focus on the following major three objectives:
 - i. Plan member participation and attendance in the Annual Education Conference and the Full-Scale Exercise.
 - ii. Compliance with the emergency reporting drills.
 - iii. Facility Data Management
 1. Contacts – minimum of three per facility
 2. Evacuation Sites – minimum of ten per facility
 3. Transportation / Evacuation Survey – updated at least annually

4. Status of the Memorandum of Understanding (MOU)
 - a. Barbara Cass provided an update on the payer process discussions with the Department of Social Services. CT DSS is onboard with the concepts of no discharge and no admit for thirty days, same as under an 1135 waiver. Further discussion is needed with DSS representatives to finalize the MOU.

5. Steering Committee / Responder Updates
 - a. Regional Reports
 - i. Region 1 – Seeing improved attendance at meetings and have new members on the Regional Steering Committee. LTC Coordinating Center operations are continuing to improve as the team gets more experienced. Need to work on improved facility participation with emergency reporting and exercises. Healthcare Coalition assisted with funding in 2017 to get the stand alone Assisted Living Communities onto the plan. Looking for ways to keep them engaged going into 2018.
 - ii. Region 2 – Into the third year of the plan and becoming more experienced. Still seeing good participation on the Steering Committee. In 2017, worked out of the backup LTC Coordinating Center location at Whitney Center in Hamden. Masonicare Health Center in Wallingford is ready to host the LTC Coordinating Responder team again in 2018.
 - iii. Region 3 – Working out of the Regional Coordinating Center (RCC) in Manchester has been great after transitioning the LTC Coordinating Center function to the RCC in 2016. In 2017 the CERT team assisted with the LTC Coordinating Center during the exercise. Continue to see improved participation in meetings and trainings. The LTC-MAP improvements, specifically the dashboard for emergency reporting is very user friendly and helpful to the team while working out of the RCC. Continue to struggle with Assisted Living Communities participation. Will explore ways to get the Assisted Living Communities re-engaged in the LTC-MAP.
 - iv. Region 4 – The team has been functioning out of Harrington Court in Colchester which is working out well. Despite having a small team, overall participation has been good. Continue to see community partners (local public health and DEMHS) participating in meetings.



- v. Region 5 – Continue to improve participation. LTC Coordinating Center is functioning better in the new location at Masonicare at Newtown. They have invested in the infrastructure there, improved Wi-Fi signal strength, laptop computers, phones, fax/copier machine and large screen TV.
6. Healthcare Coalitions Updates in CT
- a. Francesca Provenzano from CT DPH gave an update on the Regional Healthcare Coalitions. Each coalition has been tasked with establishing a fiduciary, by-laws and will receive and manage the HPP/PHEP grants and deliverables for their respective regions. The LTC-MAP remains connected with each Healthcare Coalition and has representatives that attend the meetings. The HCCs are experiencing significant increased participation of other healthcare provider types, such as home care, due to the 2016 CMS Standards for Emergency Preparedness.
7. Assisted Living Communities joining the LTC-MAP
- a. Currently we have 36 stand-alone Assisted Living Communities on the LTC-MAP in Connecticut. There is opportunity to expand the LTC-MAP into Regions 2, 4 and 5 with the ALs in those regions.
 - b. Andy McGuire is speaking at the CALA Conference on March 8, 2018 at the Radisson Hotel in Cromwell.
8. Other Business / Open forum / Q & A
- a. Workshop of state partners is scheduled for early spring, April 30, 2018 from 9 AM to 1 PM.
 - b. Coalition Surge Test is scheduled for the week of May 14, 2018. There will be a different regions test each day of that week. This will be a test of notionally evacuating 20% of all hospital beds in each region. There is an opportunity for a no-notice LTC-MAP emergency reporting system drill for each region that week.

