

FACILITY AFTER-ACTION REPORT / IMPROVEMENT PLAN

Facility Name	_____
Exercise Name	2019 Full Scale Exercises: All Members Exercised as Disaster Struck Facilities (DSFs)
Exercise Date	June _____, 2019 Region: _____
Scope	<p>These Full-Scale Exercises are planned for June 4, 5, 6, 11 & 12, 2019 for all Massachusetts Long-Term Care Mutual Aid Plan (MassMAP) Facilities. Exercise play is limited to the scope of this exercise.</p> <p>In this year's exercise, all MassMAP members participated as Disaster-Struck Facilities that were impacted by a natural disaster. Resident Accepting Facilities were simulated by the exercise facilitator during the exercises. This allowed members the opportunity to test not only elements of the LTC-MAP, but also their own internal emergency plans as well. Components of LTC-MAP and internal plans that was tested include:</p> <ul style="list-style-type: none">• Activation of facility command centers;• Reporting operational status;• Completion of Transportation Evacuation Surveys;• Activation and setup of internal holding areas;• Matching residents to available Resident Accepting Facility beds;• Submission of the "Resident / Medical Record / Staff / Equipment" tracking sheet to the email address that will be provided;• Activation of LTC Coordinating Centers in each Region to support an evacuation. <p>While evacuation of the Disaster-Struck Facilities (DSFs) generally will be notional, all members will receive a request to complete their Transportation Evacuation Survey (see instructions on how to complete this action by visiting http://www.massmap.org) using real information from their current censuses. Members will also be asked to simulate the evacuation of their floors using at least two of their staff</p>

members or other volunteers to act as mock residents. Members should use this opportunity to test internal evacuation plans and equipment.

The LTC Coordinating Center that will support this incident will be from an adjoining Region. Their exercise objectives include:

- Set Up of LTC Coordinating Center
- Establish Regional Conference Call Objectives
- Assign staff to identify and manage:
 - Operational Issues
 - Beds
 - Transportation and Resident Tracking

All participating plan members will be expected to complete a Facility After Exercise Report and Improvement Plan documenting their participation.

Mission Area(s)

Response

The capabilities listed below, as identified in the 2017-2022 Health Care Preparedness and Response Capacities, published by the Office of the Assistant Secretary for Preparedness and Response in November 2016, provide the foundation for development of the exercise objectives and scenario. The purpose of this exercise is to measure and validate performance of the following capabilities and their associated critical tasks:

Health Care Preparedness and Response Capacities with associated Objectives

HCPR Capability 1: Foundation for Health Care and Medical Readiness
Objective 2, Activity 2: Assess Regional Health Care Resources

HCPR Capability 2: Health Care and Medical Response Coordination
Objective 2, Activity 3: Utilize Communications Systems and Platforms
Objective 3, Activity 1: Identify and Coordinate Resource Needs during an Emergency
Objective 3, Activity 3: Communicate with Health Care Providers, Non-Clinical Staff, Patients, and Visitors during an Emergency

HCPR Capability 3: Continuity of Health Care Services Delivery
Objective 6, Activity 1: Develop and Implement Evacuation and

	Relocation Plans											
Threat or Hazard	Tropical Storm											
Scenario	A tropical storm has caused localized flooding, power outages, and structural damage to all nursing homes and assisted living communities in Massachusetts. With the threat of another tropical storm coming up the coast in the next 72 hours, all MassMAP members are forced to evacuate their facilities or communities.											
Sponsor	Massachusetts Long Term Care Mutual Aid Plan (MassMAP) Funded by: Massachusetts Department of Public Health											
Participating Organizations	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="text-align: center;">Participating Agencies and Organizations</th> </tr> </thead> <tbody> <tr> <td>Region 1 LTC Coordinating Center - Jewish Geriatric Services, Longmeadow. Standing up for Region 5 exercise on 6/12/2019.</td> </tr> <tr> <td>Region 2 LTC Coordinating Center - Central Mass EMS Corporation (CMED), Holden. Standing up for Region 1 exercise on 6/4/2019.</td> </tr> <tr> <td>Region 3 LTC Coordinating Center - Aviv Centers for Living, Peabody. Standing up for Region 2 exercise on 6/5/2019.</td> </tr> <tr> <td>Region 4 LTC Coordinating Center - Hebrew Rehabilitation Center, Roslindale. Standing up for Region 3 exercise on 6/6/2019.</td> </tr> <tr> <td>Region 5 LTC Coordinating Center - Sarah Brayton Nursing Center, Fall River. Standing up for Region 4 A/B exercise on 6/11/2019.</td> </tr> <tr> <td>Disaster Struck Facilities - All MassMAP plan members</td> </tr> <tr> <td>Massachusetts Department of Public Health – Office of Preparedness and Emergency Management</td> </tr> <tr> <td>Local Fire Departments, EMS and Emergency Management Officials (associated with the DSFs)</td> </tr> <tr> <td>Regional Health and Medical Coordinating Coalitions (HMCCs)</td> </tr> <tr> <td>Russell Phillips & Associates (RPA, a Jensen Hughes Company)</td> </tr> </tbody> </table>	Participating Agencies and Organizations	Region 1 LTC Coordinating Center - Jewish Geriatric Services, Longmeadow. Standing up for Region 5 exercise on 6/12/2019.	Region 2 LTC Coordinating Center - Central Mass EMS Corporation (CMED), Holden. Standing up for Region 1 exercise on 6/4/2019.	Region 3 LTC Coordinating Center - Aviv Centers for Living, Peabody. Standing up for Region 2 exercise on 6/5/2019.	Region 4 LTC Coordinating Center - Hebrew Rehabilitation Center, Roslindale. Standing up for Region 3 exercise on 6/6/2019.	Region 5 LTC Coordinating Center - Sarah Brayton Nursing Center, Fall River. Standing up for Region 4 A/B exercise on 6/11/2019.	Disaster Struck Facilities - All MassMAP plan members	Massachusetts Department of Public Health – Office of Preparedness and Emergency Management	Local Fire Departments, EMS and Emergency Management Officials (associated with the DSFs)	Regional Health and Medical Coordinating Coalitions (HMCCs)	Russell Phillips & Associates (RPA, a Jensen Hughes Company)
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Points of Contact	<p>Massachusetts Senior Care Association POC: Helen Magliozzi, RN, BSN Director of Regulatory Affairs Massachusetts Senior Care 800 South Street, Suite 280 Watermill Center, Waltham, MA 02453 (617) 558-0202 ext. 228 hmagliozzi@maseniorcare.org</p>											

Russell Phillips & Associates, LLC (RPA, a Jensen Hughes Company) POC (Exercise Support):

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ANALYSIS OF CORE CAPABILITIES

The following section provides an overview of the performance related to each exercise operational period and an opportunity to highlight strengths and areas for improvement.

H CPR Capability 2, Objective 3, Activity 1	
Did your leadership team review the needs of vendor support during the exercise? e.g., Transportation Vendor	
What vendors would you need to contact during this scenario? Where is there contact information located?	
Strengths:	Areas for Improvement:
Other Comments:	

HCPR Capability 3, Objective 6 Activity 2	
Did you determine the transportation needs of the full census of their building at the time of the exercise by completing Transportation Evacuation Survey?	
Did you activate and set up internal holding areas to prepare residents for movement?	
Where was the holding area established and why was this area chosen?	
Was the Resident / MR / Staff / Equipment Tracking Sheet Form properly filled out by staff?	
Did your facility experience any trouble while completing the Emergency Evacuation Forms as well as determine proper placement for the mock resident via mock Resident Accepting Facilities (RAFs)?	
Strengths:	Areas for Improvement:
Other Comments:	

H CPR Capability 3, Objective 6 Activity 1	
Did your staff demonstrate effective response and evacuation coordination by DSF personnel using ICS and community partner involvement?	
Did your staff demonstrate the ability to match categories of care of mock residents to provided RAFs?	
Strengths:	Areas for Improvement:
Other Comments:	

General Comments / Observations

EXECUTIVE SUMMARY / IMPROVEMENT PLAN

Major Strengths

Instructions to participant: At the end of the exercise, summarize at least 3-5 items identified as major strengths in your planning, procedures and response.

The major strengths identified during this exercise are as follows:
<i>E.g. Our mass notification system worked well for communicating with staff and family.</i>

Primary Areas for Improvement

Instructions to participant: At the end of the exercise, prioritize top 3-5 issues identified as primary areas for improvement in your planning, procedures and response, and develop an action plan for improvement:

Primary Areas for Improvement identified during this exercise	Action Plan for Improvement:	Responsible	Projected Completion Date"
<i>EXAMPLE: We determined that we don't have air conditioning in 100% of our building while on Generator.</i>	<ol style="list-style-type: none"> 1. Develop options to add air conditioning to our alternate power source. 2. Develop contingency plans. 	<i>Director of Maintenance</i>	<i>8/1/19</i>

