

# **MUTUAL AID PLAN ACTIVATION**



# MutualAidPlan.org

Healthcare Mutual Aid Plan for Evacuation and Resources / Assets

**Russell Phillips & Associates, LLC**

Fire and Emergency Management for Healthcare Facilities

PLAN SELECTION

LOG IN

REGISTER FOR MEMBERSHIP

HELP

## Log In to Your Account

Username:

Password:

Log In 

Remember Me

[Forgot your Username or Password ?](#)



# MutualAidPlan.org

Healthcare Mutual Aid Plan for Evacuation and Resources / Assets

## Russell Phillips & Associates Mutual Aid Plan

- PLAN SELECTION
- MY FACILITIES
- DOCUMENTS
- REPORTS
- PLAN ADMINISTRATION
- HELP

Plan Status ██████ [ACTIVATE THE PLAN](#)

You are here: Administration Home - Russell Phillips & Associates Mutual Aid Plan

### Plan Summary

Plan: Russell Phillips & Associates Mutual Aid Plan

Facilities: 2

Users: 1

Documents: 0

Equipment Categories: 58

Supply Categories: 56

Pharmaceutical Categories: 22

Hospital Categories of Care: 157

Vendor Categories: 37

Unique Vendors: 0

Vehicles: 0

### Recent Reports ( [refresh](#) )

No Recent Reports Available

Current Plan Status: **Normal / Inactive**

To activate the Plan, click on "Activate The Plan" in the upper right hand corner of the screen.



PLAN SELECTION

You are here: Administration

Plan: Russell Phillips  
Plan

Equipment

Supply

Pharmaceutical

Hospital Category

Vendor

Unique

## Activate the Emergency Reporting System (ERS) - Step 1. Your Contact Info

### Wizard Steps

- ▶ 1. Your Contact Info
- ▶ 2. Reason For Activation
- ▶ 3. Email Notification
- ▶ 4. Finish

**i** Please enter the requested information on each page of the Wizard to Activate the Emergency Reporting System. Completing this wizard will begin the process of alerting all facilities in the affected region to report their status.

Name:

Phone Number:

Email Address:

[Next Step >>](#)



ACTIVATE THE PLAN

Logout | My Settings



PLAN SELECTION

You are here: Administration

Plan: Russell Phillips  
Plan

Equipment

Supply

Pharmaceutical

Hospital Category

Vendor

Uniqu

### Activate the Emergency Reporting System (ERS) - Step 2. Reason For Activation

#### Wizard Steps

- ▶ 1. Your Contact Info
- ▶ **2. Reason For Activation**
- ▶ 3. Email Notification
- ▶ 4. Finish

**i** All fields are required.

Reason for Activation: Drill / Exercise

Affected Facility Name(s): Anytown Hospital & Nursing Home

Affected Facility City(s): Anytown

Incident Region(s):  1  2  3

Unknown

Description of Incident: Spring Regional Drill

<< Back

Next Step >>



## Activate the Emergency Reporting System (ERS) - Step 3. Email Notification

### Wizard Steps

- ▶ 1. Your Contact Info
- ▶ 2. Reason For Activation
- ▶ **3. Email Notification**
- ▶ 4. Finish

**i** Please choose if you would like to send a notification e-mail to all plan members in the affected region(s). Please note that the e-mails will not actually be sent until you click the "Activate ERS" button below and complete the wizard.

- YES, Send Notification E-mails to all contacts in the affected region(s)
- Send Notification E-mail to steering committee members only
- NO, DO NOT Send Notification E-mail

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Activate ERS



PLAN SELECTION

You are here: Administration

Plan: Russell Phillips  
Plan

Equipment

Supply

Pharmaceutical

Hospital Category

Vendor

Unique

## Activate the Emergency Reporting System (ERS) - Step 4. Finish

### Wizard Steps

- ▶ 1. Your Contact Info
- ▶ 2. Reason For Activation
- ▶ 3. Email Notification
- ▶ **4. Finish**

**i** Activation Successful!

You have successfully activated the Emergency Reporting System. Please click the "Close" button below to exit this wizard.

Close



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Plan Status ■■■■■ [REPORT YOUR STATUS](#)

You are here: [Administration Home](#) - Russell Phillips & Associates Mutual Aid Plan

Welcome: John Smith [ [Log out](#) | [My Settings](#) ]

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### Recent Reports ( refresh )

No Recent Reports Available

### ERS Status Last 24 Hours ( refresh )

Time of summary:

Facilities Reporting Operational Issues:

Severe Impact: ■

Moderate Impact: ■

Minor Impact: ■

No Impact: ■

Time of activation: