

EXERCISE EVALUATION GUIDE (EEG)

<p>Exercise Name: The Connecticut Long-Term Care Mutual Aid Plan (LTC-MAP) Full-Scale Exercise</p> <p>Exercise Date: _____</p>	<p>Organizations: Connecticut Long-Term Care Mutual Aid Plan (LTC-MAP)</p>	<p>Location Evaluated: Disaster Struck Facility Command Center:</p> <p>_____</p> <p>Facility Name</p>
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Healthcare Preparedness and Response (HCPR) Capabilities

HCPR Capability 2, Objective 2, Activity 3: Utilize communication systems and platforms.

Critical Tasks:

- Ensure ongoing communication capability throughout the exercise by employing redundant systems (e.g., landline telephone, cellular telephone, text, e-mail, fax, other 2-way communications, and the LTC-MAP website).
- Ensure that 100% of activated LTC-MAP members complete Emergency Reporting within the established timeframe (30 minutes and by the end of the exercise).
- Ensure that Connecticut LTC- MAP members provide ongoing information and situational reports via the online emergency reporting system as their internal situations escalate.

HCPR Capability 2, Objective 3, Activity 1,2 & 3: Identify and Coordinate Resource Needs during an Emergency. Coordinate Incident Action Planning During an Emergency. Communicate with Health Care Providers, Non-Clinical Staff, Patients (Residents), and Visitors during an Emergency.

Critical Tasks:

- All DSFs document an Incident Action Plan (IAP) using the NHICS IAP Quick Guide in their Facility Command Center.
- Demonstrate the ability to fill resource gaps through members' vendor support process and sharing of resources.
- DSFs to conduct a staff recall utilizing their internal communications plan (electronic notification system, phone tree, call-down lists, etc.).

HCPR Capability 3, Objective 6, Activity 1: Develop and Implement Evacuation and Relocation Plans.

Critical Tasks:

- Demonstrate effective response and evacuation coordination by DSF personnel through the use of the Nursing Home Incident Command System (NHICS) and community partner involvement.
- DSF Clinicians determine the proper placement of mock residents based on mock RAF bed availability and categories of care.

HCPR Capability 3, Objective 6, Activity 2: Develop and Implement Evacuation Transportation Plans.

Critical Tasks:

Determine the transportation needs of the full census of the Disaster Struck Facility (DSF) by completing a Transportation Evacuation Survey during the exercise and uploading the data to the LTC-MAP website in the Transportation tab for the DSF.

Homeland Security Exercise and Evaluation Program (HSEEP)

Disaster Struck Facility Command Center EEG

Connecticut Long Term Care Mutual Aid Plan
Full Scale Exercise

Capability Objective	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
<p>HCPR Capability 2 Objective 2 Activity 3: Utilize communication systems and platforms</p>	<ul style="list-style-type: none"> • Ensure ongoing communication capability throughout the exercise by employing redundant systems (e.g. landline telephone, cellular telephone, text, e-mail, fax, other 2-way communications, and the LTC-MAP website). • Ensure that 100% of activated LTC-MAP members complete Emergency Reporting within the established timeframe (30 minutes and by the end of the exercise). • Ensure that Connecticut LTC-MAP members provide ongoing information and situational reports via the online emergency reporting system as their internal situations escalate. 		
<p>HCPR Capability 2, Objective 3, Activity 1,2 & 3: Identify and Coordinate Resource Needs during an Emergency. Coordinate Incident Action Planning During an Emergency. Communicate with Health Care Providers, Non-Clinical Staff, Patients (Residents), and Visitors during an Emergency.</p>	<ul style="list-style-type: none"> • All DSFs document an Incident Action Plan (IAP) using the NHICS IAP Quick Guide in their Facility Command Center. • Assign Incident Command roles to key members of the leadership team • Demonstrate the ability to fill resource gaps through members' vendor support process and sharing of resources. 		

Homeland Security Exercise and Evaluation Program (HSEEP)

<p>HCPR Capability 3, Objective 6, Activity 1: Develop and Implement Evacuation and Relocation Plans.</p>	<ul style="list-style-type: none"> Demonstrate effective response and evacuation coordination by DSF personnel through the use of the Nursing Home Incident Command System (NHICS) and community partner involvement. DSF Clinicians determine the proper placement of mock residents based on mock RAFs bed availability and categories of care. 		
<p>HCPR Capability 3 Objective 6, Activity 2: Develop and Implement Evacuation Transportation Plans.</p>	<ul style="list-style-type: none"> Determine the transportation needs of the full census of the Disaster Struck Facility (DSF) by completing a Transportation Evacuation Survey during the exercise and uploading the data to the LTC-MAP website in the Transportation tab for the DSF. 		
		Final Core Capability Rating	

Suggestions For CT LTC-MAP Plan Improvements:

Suggestions for Facility Improvements:

Homeland Security Exercise and Evaluation Program (HSEEP)

Disaster Struck Facility Command Center EEG

Connecticut Long Term Care Mutual Aid Plan
Full Scale Exercise

Other Disaster Struck Facility Command Center Comments:

Evaluator Name _____

Evaluator E-mail _____

Phone _____

Rating Key

- P – Performed without Challenges
- S – Performed with Some Challenges
- M – Performed with Major Challenges
- U – Unable to be Performed

**PLEASE FAX COMPLETED EEG TO 860-793-4880 or e-mail to kim.joyce@jensenhughes.com
By: November 9, 2023**

Ratings Definitions

<p>Performed without Challenges (P)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.</p>
<p>Performed with Some Challenges (S)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.</p>
<p>Performed with Major Challenges (M)</p>	<p>The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.</p>
<p>Unable to be Performed (U)</p>	<p>The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).</p>