

## INJECT # 1

**THIS IS A DRILL** - The CT LTC-MAP 2023 Full-Scale Exercise will begin in 30 minutes. Please join the Microsoft Teams Conference Call at 9:30 AM and the Hotwash / Debrief at 11:45 AM using the below link or call-in number.

### Microsoft Teams Meeting - Join on your computer or mobile app

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NWJjMzlmNjYtNTcxYi00MzY2LTljMWYtMzRkYmQ2N2E0MTJh%40thread.v2/0?context=%7b%22Tid%22%3a%22ba69f63e-fc8a-4c13-91d8-83b7ef0c9979%22%2c%22Oid%22%3a%2221f6c246-57d7-47fa-ac05-a6ec9d874858%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWJjMzlmNjYtNTcxYi00MzY2LTljMWYtMzRkYmQ2N2E0MTJh%40thread.v2/0?context=%7b%22Tid%22%3a%22ba69f63e-fc8a-4c13-91d8-83b7ef0c9979%22%2c%22Oid%22%3a%2221f6c246-57d7-47fa-ac05-a6ec9d874858%22%7d)

Meeting ID: 210 949 100 77

Passcode: 7gtwJn

[Download Teams](#) | [Join on the web](#)

### Or call in (audio only)

[\(833\) 827-2563,873876915#](tel:(833)827-2563,873876915#) United States (Toll-free)

Phone Conference ID: 873 876 915#

### PLEASE PRINT THE FOLLOWING DOCUMENT PRIOR TO THE START OF THE EXERCISE:

Facility After Action Report / Improvement Plan:

<https://www.mutualaidplan.org/Common/Document.aspx?DDID=20879&klv=1&key=4c2wE8fyP%2bRKz74W61KlgjUYOW0%3d>

## INSTRUCTIONS FOR PARTICIPATION CREDIT

As part of the CT LTC-MAP 2023 Full-Scale Exercises, Jensen Hughes will provide a Participation Report for each region. To receive full participation credit, you will need to complete and submit the following:

### Complete:

1. Complete Emergency Reporting within 30 minutes of receiving the Everbridge notification.
2. Complete a Transportation Evacuation Survey and enter it on the CT LTC-MAP website under the Transportation Tab. Utilize the link below to access an instruction sheet.
3. Complete Inject #3 via the QR Code or the link within 60 minutes post-exercise

### Submit:

1. One (1) completed Resident / Medical Record / Staff / Equipment Tracking Sheet  
<https://www.mutualaidplan.org/Common/Document.aspx?DDID=20810&klv=1&key=s%2bofgbgxyehSnkEwvxf70%2f6QKI%3d>
2. One completed Command Center and One Holding Area Disaster Struck Facility Exercise Evaluation Guide (EEG). Links are provided below.
  - Command Center EEG:  
<https://www.mutualaidplan.org/Common/Document.aspx?DDID=20803&klv=1&key=EVlsz%2b%2fdvpcYmPkIaxZjI3KrDtg%3d>
  - Holding Area EEG:  
<https://www.mutualaidplan.org/Common/Document.aspx?DDID=20804&klv=1&key=5TiSxz1g%2bim4ulkXceg2xlBu6%2fA%3d>

### Submittal Process:

1. **In ONE (1) EMAIL from one person in your facility**, submit to:  
[photos@mutualaidplan.org](mailto:photos@mutualaidplan.org)
2. **SUBJECT LINE: Your Facility Name and Region**
3. **Attach the above-noted documents**

Don't hesitate to contact Kim Joyce, Mutual Aid Plan Administrative Specialist, Jensen Hughes, at [kim.joyce@jensenhughes.com](mailto:kim.joyce@jensenhughes.com) with questions regarding the document submission process.